

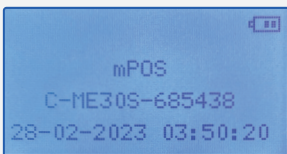
Quick reference guide



RCKT
Mobile POS

Connecting the RCKT to your Smartphone

1. Press and hold the **Power** icon to turn on the device.
2. If powered on fully the screen will read like the example below



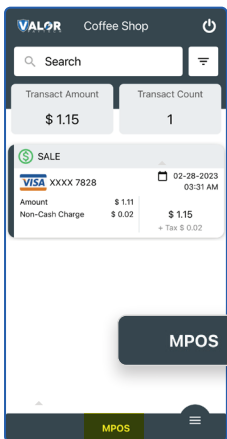
3. Open the **ValorPay App** on your smartphone.
4. Select the **Banner** at the bottom of the screen labeled **MPOS**.
5. Select the **Device** that identically matches your C-ME30S-685xxx number.
6. Select **Pair** to connect your smartphone with the **RCKT Mobile POS** via Bluetooth.
7. Once your specific endpoint identifier is loaded, you're ready to start accepting payments

Accepting Payments

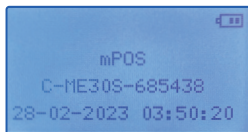
1. Your **ValorPay App** Home screen displays **MERCHANT NAME | RCKT NAME | CREDIT | SALE** buttons.
2. Tap **CREDIT** to select the type of **Payment Form** being used from the dropdown menu:
CREDIT | DEBIT | EBT FOOD | EBT CASH | CASH.
3. Tap **SALE** to select the **Transaction Type** to be processed from the dropdown menu:
SALE | VOID | AUTH | TICKET | REFUND | PRESALE.
4. Then enter the **Transaction Amount** followed by the customer's **Email Address** and **Mobile Number**.
5. Press the right **Arrow** located in the top right corner to continue.
6. A prompt in the **ValorPay App** as well as on the **RCKT Mobile POS** instructs you or the customer to **Please Insert or Tap the Card**.
7. The **RCKT Mobile POS** beeps once after a payment card is swiped, dipped or tapped indicating it was read correctly.

8. If **Tipping** has been activated, select one of the **Smart Tip** options shown or enter a custom **Tip Amount** on the **ValorPay App** and press the right **Arrow** in the top right corner.
9. If **Cash Discounting** has been activated, the adjusted **Sale Amount** is displayed.
10. If **Surcharging** has been activated, a **Non-Cash Charge Amount** is displayed which your customer must approve by tapping the **Checkbox**.
11. If **Dual Processing** has been activated, **Credit | EBT | Cash** pricing options are displayed for your customer to select from.
12. To review the **Transaction** as entered, select the right **Arrow** in the top right corner of the **ValorPay App**.
13. Use the **Back Arrow** in the upper left corner of the **ValorPay App** to fix any errors.
14. When ready to complete the payment transaction, tap **PAY. Approved** is displayed on the on the **ValorPay App** and **RCKT Mobile POS** screens when done. **Receipts** are emailed and/or sent to customers via SMS text message.

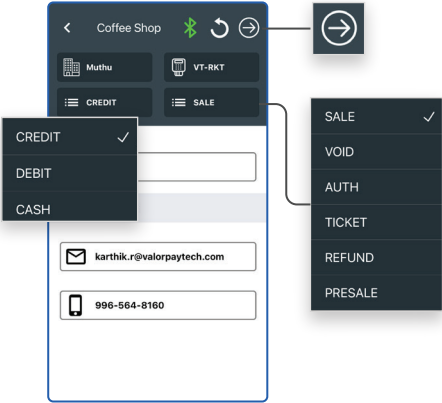
Transactional Flow



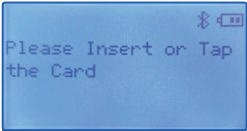
1. Select the **MPOS Banner** from the bottom of the **ValorPay App**.



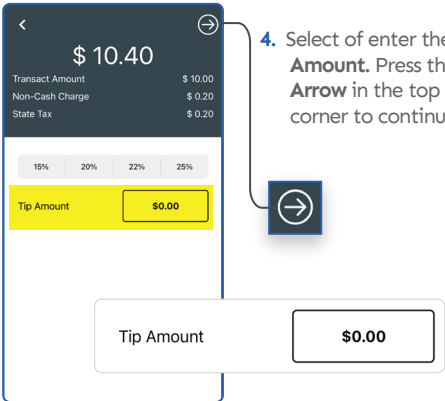
2. Select the **Payment Form** and **Transaction Type** from the dropdown menus. Then press the right **Arrow** located in the top right corner to continue.



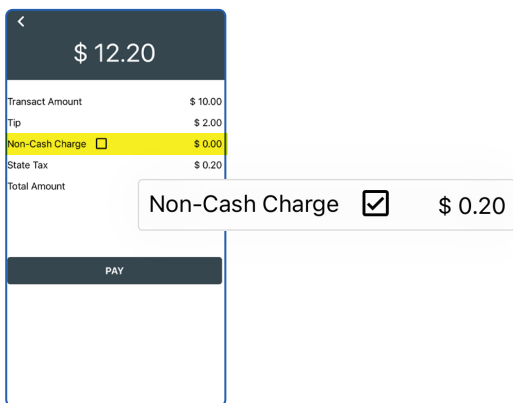
3. Swipe, insert or tap the payment card using the **RCKT Mobile POS**.



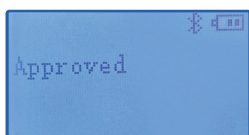
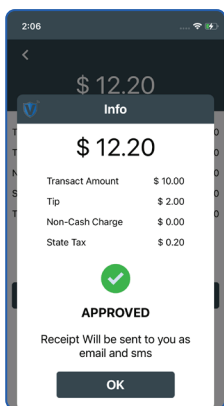
4. Select of enter the **Tip Amount**. Press the right **Arrow** in the top right corner to continue.



- For **Surcharging**, accept the **Non-Cash Charge Amount** by tapping the **Checkbox**. Then select **PAY** to complete the transaction.



- Approved** is displayed on the on the **ValorPay App** and **RCKT Mobile POS** screens when done.

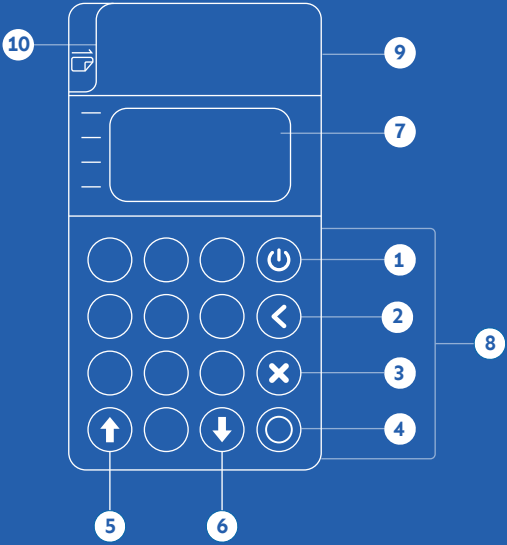


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Terminal Guide



- | | |
|----------|-----------------|
| 1 Power | 6 Down |
| 2 Delete | 7 Charging Port |
| 3 Cancel | 8 Dip |
| 4 Ok | 9 Tap |
| 5 Up | 10 Swipe |



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